

1. **RECOGNITION OF MINUTES:** Recognize the minutes from the October 23, 2017 and October 27, 2017 Potter County Commissioners' Court meeting.

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The minutes from the October 23, 2017 Regular Meeting and October 27, 2017 Special Meeting were so recognized.

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2. **VOUCHERS:** To consider and act upon the approval of the payment of vouchers processed by the County Auditor's office for the period of October 18, 2017 through November 8, 2017. [Hood]

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Judge Tanner referenced Vouchers checks Nos. 177470-177792 and wire #980-993 in the amount of \$2,691,668.78, the Potter County Payroll Register for \$1,545,713.21, and a request for a postage wire for \$12000.00, giving a grand total amount of \$4,249,381.99.

MOTION was made by Commissioner Murguia: I make a motion that we approve the Vouchers as presented.

SECOND was made by Commissioner Kelly.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

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3. **INSURANCE REPORT:** To recognize the insurance fund report. [Holland]

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The insurance fund report was so recognized.

See Documentation

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4. **POTTER-RANDALL APPRAISAL DISTRICT:** To consider and act upon casting a ballot to elect five of the nominees presented by this Court and to pass a Resolution in support of the vote. [Dagley, Tanner]

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MOTION was made by Commissioner Murguia: I make a motion that we approve all five candidates for the Potter-Randall Appraisal District, that's Leon Church, Gilbert Guzman, Kay Ledbetter, Zachary Plummer and Cindy Spanel, and distribute the votes equally across all five members.

SECOND was made by Commissioner Church.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

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5. **TAX INCREMENT REINVESTMENT ZONE (TIRZ) #2:** To consider and act upon a Participation Agreement for the East Gateway Tax Increment Zone Number 2, Amarillo, Texas. [Murguia, Freeman]

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Andrew Freeman, City of Amarillo Economic Development Manager, gave an explanation to Commissioners' Court.

MOTION was made by Commissioner Murguia: I make a motion that we approve a final Participation Agreement for the East Gateway Tax Increment Reinvestment Zone #2.

SECOND was made by Commissioner Vaughn.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

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6. **2019 WEST TEXAS JUDGES AND COMMISSIONERS ASSOCIATION ANNUAL CONFERENCE IN AMARILLO:** To discuss and make any decision necessary to start the planning process to meet the Court's responsibilities in hosting this conference. [Church]

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Discussion was held. No action was taken.

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7. **2017 UNITED WAY COMMUNITY STATUS REPORT:** To hear a status report on the 2017 United Way Community. [Murguia, Noffske]

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Katie Noffske, United Way Executive Director, gave a status report on the 2017 United Way Community.

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8. **POTTER COUNTY EXTENSION OFFICE:** To hear an update from Brandon Dukes on open agent positions. [Murguia, Dukes]

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Lizbeth Gresham, Potter County Family Community Health Agent, gave a Potter County Extension Office update to Commissioners' Court.

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9. **PARKING GARAGE/LOT UTILIZATION:** To discuss the utilization of paid parking provided for the employees of the District Courts Building and the old Courthouse and to take any action necessary. [Vaughn]

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Discussion was held. No action was taken.

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10. **PUBLIC DEFENDER OFFICE.** To consider and act upon the appointment of a committee to study the advantages, disadvantages, procedures, and feasibility of establishing a public defender office. [Vaughn]
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MOTION was made by Commissioner Vaughn: I'll move that the Court consider the appointment of a select committee to look into the viability and the pros and cons and research that, of installing a Public Defender's Office for Potter County. (A committee will be established at the next Regular Commissioners' Court meeting on November 27, 2017)

SECOND was made by Commissioner Church.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

Robert Goodrich, Potter County Property Owner, spoke before Commissioner's Court.

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11. **ELEVATOR CONTRACT.** To consider for approval, an amendment to the Thyssen Krupp elevator maintenance contract for the Santa Fe Building. [Ward]
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Nicholas Wade, Potter County Facilities Maintenance Assistance Director, and Mike Head, Potter County Facilities Maintenance Director, gave an explanation to Commissioners' Court.

MOTION was made by Commissioner Murguia: I make a motion that we approve the amendment with ThyssenKrupp elevator maintenance contract with the Santa Fe Building and funds budgeted for the change.

SECOND was made by Commissioner Vaughn.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

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12. **FIRE AND RESCUE EQUIPMENT PURCHASE (funds budgeted).** To consider for approval:

(a) a proposed purchase of a replacement fire truck under procurement procedure exemptions granted by Texas Local Government Code § 262.024(b) and, subject thereto,

(b) delivery of payment upon receipt of the fire truck. [Lake]

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Chief Richard Lake, Potter County Fire Rescue, gave an explanation to Commissioners' Court.

MOTION was made by Commissioner Church: I move that we approve the purchase of the replacement fire truck and also have payment provided on delivery of the fire truck.

SECOND was made by Commissioner Vaughn.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

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13. **EQUIPMENT ALLOCATION.** To consider for approval, distribution of wireless routers jointly acquired and held by Potter County and the Panhandle Regional Planning Commission. [Thomas, Coffee]
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Chief David Johnson, Potter County Sheriff's Office, gave an explanation to Commissioners' Court.

MOTION was made by Commissioner Vaughn: I move that distribution of the wireless routers jointly acquired and held by Potter County and the Panhandle Regional Planning Commission be contingent upon whoever in the County needs or wants one; the remaining portion of those will go to PRPC.

SECOND was made by Commissioner Kelly.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

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14. **AMENDMENT OF PRIOR RESOLUTION.** To approve an amendment to a prior resolution regarding discharge of affluent onto certain county property (to correct a scrivener's error). [Fowler]
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MOTION was made by Commissioner Murguia: I make a motion that we approve the amendment on a prior resolution to correct the address for Love's Travel Stop.

SECOND was made by Commissioner Church.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

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15. **RESOLUTION RE VOLKSWAGEN LITIGATION.** To approve a written resolution confirming the court's granting of an exemption from competitive bidding procedures in relation to hiring of legal counsel in reference to Volkswagen litigation. [Fowler]
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MOTION was made by Commissioner Murguia: I make a motion that we approve a written resolution confirming the Court's granting of an exemption from competitive bidding procedures in relation to hiring legal counsel to Volkswagen litigation.

SECOND was made by Commissioner Kelly.

AYES: Commissioners Kelly, Murguia, Vaughn and Judge Tanner.

NOES: None.

ABSTAIN: Commissioner Church.

Motion carried by 4-0-1 vote.

See Documentation

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16. **ACCEPTANCE OF DONATION OF ROAD MATERIALS.** To consider acceptance of a donation of road materials offered by the Texas Department of Transportation. [Ysaguirre]
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Sebastin Ysaguirre, Potter County Road and Bridge Superintendent, gave an explanation to Commissioners' Court.

MOTION was made by Commissioner Church: I move that we approve the donation of road materials offered by Texas Department of Transportation.

SECOND was made by Commissioner Vaughn.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

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17. **SUDDENLINK CONTRACT.** To consider for approval, a contract for internet service to the Law Enforcement Center. [Purrington]
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Brandon Purrington, Potter County Information Technology Director, gave an explanation to Commissioners' Court.

MOTION was made by Commissioner Kelly: I make a motion to approve the contract with SuddenLink for internet service to the Law Enforcement Center.

SECOND was made by Commissioner Church.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

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18. **AT&T CONTRACT.** To consider for approval, a contract for internet service to the Santa Fe Building. [Purrington]
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Brandon Purrington, Potter County Information Technology Director, gave an explanation to Commissioners' Court.

MOTION was made by Commissioner Church: I move we approve the contract with AT&T for internet service to the Santa Fe Building.

SECOND was made by Commissioner Vaughn.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

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19. **GUARDIAN CONTRACT.** To consider for approval, a contract for inmate monitoring and management (commissary funds). [Thomas, Johnson]
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Chief David Johnson, Potter County Sheriff's Office, gave an explanation to Commissioners' Court.

MOTION was made by Commissioner Church: I move that we approve the contract with Guardian for inmate monitoring and management paid for out of commissary funds.

SECOND was made by Commissioner Kelly.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

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20. **VEHICLE PURCHASE:** To consider and act upon purchasing a vehicle from Caldwell Country in the amount of \$36,820.00 utilizing Buy Board contract #521-16 for Fire and Rescue. Funds budgeted in the 2017-2018 budget year. [Lake, Shelton]
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Chief Richard Lake, Potter County Fire Rescue, gave an explanation to Commissioners' Court.

MOTION was made by Commissioner Murguia: I make a motion that we approve a purchase from Caldwell Country in the amount of \$36,820.00 utilizing Buy Board Contract #521-16 for Fire and Rescue, funds in the current budget.

SECOND was made by Commissioner Vaughn.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

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21. **POTTER COUNTY MEMORIAL STADIUM INSURANCE:** To recognize certificate of Liability Insurance provided by San Jacinto Christian Academy beginning October 1, 2017-December 31, 2019. [Shelton]
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Certificate of Liability Insurance was so recognized. See Documentation

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22. **EMPLOYMENT ITEMS:** To consider and act upon the following employment items:

**A. Road and Bridge:**

1. The discharge of Adrian Maldonado as summer mower effective October 26, 2017. See Documentation
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MOTION was made by Commissioner Vaughn: I move to approve the following employment items as stated by the County Judge on Item 22.

SECOND was made by Commissioner Church.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

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23. **POTTER COUNTY PROJECTS:** To hear a report on various Potter County Projects and to take any action necessary. [Head]

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Nicholas Wade, Potter County Assistant Facilities Maintenance Director, gave a report to Commissioners' Court on Potter County Memorial Stadium vandalism.

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24. **JAIL REPORT:** To hear a report on the Potter County Detention Center and to take any action necessary.

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Jail population of 567 (92 female; 0 other facilities) 82% felonies and 13% misdemeanors was given by Judge Tanner.

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25. **COUNTY INSURANCE ITEMS:** To consider and act upon any insurance claims, accidents, etc. against the county.

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No insurance items were presented.

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26. **EXECUTIVE SESSION:** To hold an executive session, if necessary, on the above agenda items as allowed by Chapter 551, Texas Government Code.

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No executive session was held.

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27. **AGENDA ITEMS:** To receive agenda items for the next Commissioners' Court.

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Discussion of the Potter County Assistance District and recognition of those instrumental to its success in the election

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County Judge Nancy Tanner adjourned the Potter County Commissioners' Court until 9:00 a.m., Monday, November 27, 2017, in the Potter County Commissioners' Courtroom at 500 S. Fillmore, Room 106, Amarillo, Texas.  
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I attest that the above proceedings are the true and correct notes/minutes taken in my capacity as ex-official for the Commissioners' Court of Potter County.

Signed this the 13<sup>th</sup> day of November, 2017.

Julie Smith, Potter County Clerk

By: Stephnie Menke, Deputy